

Texas Department of State Health Services
 YES Waiver

BILLING
NON-MEDICAL TRANSPORTATION 2600.8

UNIT DESIGNATION AND PAYMENT RATE The unit designation for non-medical transportation is one mile. One mile is billed as one unit. In order to bill for a unit, it must be provided to the participant, face-to-face.

Mileage incurred prior to picking the participant up or after dropping the participant off to access Waiver services are not units and cannot be billed.

Non-medical transportation is paid at the rate of \$0.55 per unit.

LIMITATIONS Payment for non-medical transportation is limited to the costs of transporting a participant to Waiver services included in the service authorization, or to access other activities and/or resources identified in the service authorization.

Whenever possible, members of the participant's family, neighbors, friends, or community agencies which can provide non-medical transportation at no cost must be utilized prior to requesting it through the Waiver.

When costs for transportation are included in the provider rate for another Waiver service the participant is receiving at the same time, non-medical transportation will not be reimbursed separately as a Waiver service.

AVAILABILITY OF ANNUAL UNITS The availability of annual units varies, depending upon the recommendations of the Child and Family Team and the Wraparound Plan.

REQUIRED DOCUMENTATION In order to properly bill for the provision of non-medical transportation, a provider must document:

1. Date of Contact;
2. Mileage, including Start and Stop Time; and
3. Information about the service provider, including:
 - a. Printed name;
 - b. Signature (electronic signature is acceptable); and
 - c. Credentials.

ROUNDING MILEAGE Mileage is rounded to the nearest whole mile, in accordance with the following:

Mileage	Round
.01-.49	Down
.50-.99	Up

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REIMBURSEMENT AND
NEGOTIATION OF
SERVICE RATE

The Department of State Health Services directly reimburses the comprehensive Waiver provider (CWP) for the entire, per unit rate.

The CWP is permitted to negotiate payment to its employees or subcontractors.

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